

TERMS & CONDITIONS

Insurance Liabilities

The building is fully insured for the Church's own use, but external users must be sure that they are fully covered for any special provisions. The Church will not be held liable for any accidents, incidents or injuries which result from the use of the building or facilities by external organisations not directly connected to the Church, including loss or personal liability.

Electrics

Use of the electrical facilities in the Building are at the users own risk and must be left in full working order after use. Users must not interfere with, or alter meters, electrical boxes, fuses or power points without specific permission. Any damage will be at the users expense.

Damage or Loss

We have sought to provide all the equipment necessary to minimise additional equipment being brought into the Church, and these are willingly made available to those using the facilities, but in the event of breakages, loss or damage to equipment or the property, users will be required to reimburse the Church for the full cost of reinstatement.

Security

The Church has a fully maintained "Pointer" alarm system which protects the building and equipment. Only the key holders know passwords for access.

While there have been few incidents of theft in recent years, it is very important that users take all suitable precautions to ensure that all external access doors are kept locked, except when the public are accessing the building - and then only on a supervised basis.

The back fire exit door must be left in a locked position or fully supervised if being used for loading or unloading purpose. Likewise, the front public access must be fully supervised during preparation time and public use. These automatic doors have settings for exit only.

Common sense precautions particularly when people are entering or leaving the premises will avoid any unfortunate incidents.

Child Protection

Findlay Church operates a fully disclosed Child Protection Scheme which must be observed by all users.

Costs

The Church does not operate fixed charges for use of the Church or facilities, as we recognise the financial limitations which some Christian Organisations may have, but we are happy to provide a guideline for donations which will help to offset the cost of provision of Heating Lighting, Equipment and Personnel.

No invoices will be issued. Donations are purely on a voluntary basis.

Whole Church for ticketed event: £450

Main Hall: Ticketed event: £300

Main Hall: non-ticketed events: £200

Side Hall: £60

Ancillary Rooms: £40

Caretaker: £25

Regular use of the Church for particular activities will be agreed separately.

The above figures are purely for guidance, and the Church will modify or waive the costs depending on the individual organisation's particular circumstances. This is at the discretion of the Church Leadership.

CONTACTS

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Information leaflet for Christian based organisations using the Church

Findlay Church

The Church at the Cross

INTRODUCTION

Findlay Church is an Independent Evangelical Church, founded over 100 years ago by Pastor DJ Findlay. The Church has gone through times of change, but has been used by God to bless, encourage and challenge hundreds of thousands of people down the years. It continues to be a witness in Glasgow to the glory of God.

GROUND FLOOR *Please note that you can view pictures of the Church at www.findlaychurch.co.uk/facilities*

The main hall can comfortably seat 650 people with a ground floor and horseshoe shaped gallery. Seats on the ground floor can be moved to create a clear floor, which is a fully carpeted.

A two tier platform can accommodate a large choir, orchestra or equipment. All furniture is moveable.

A 12 channel mixer and full PA equipment is installed, together with a deaf loop system.

Facilities are available for screen presentations including Overhead Projectors and Computers.

13 amp Power Points are available at all strategic locations, as well as a heavy duty electricity source for lighting and PA.

Side Hall (25 x 15 mtrs)

Situated on the east side of the main hall, this spacious room can accommodate up to 120 people, seated.

With a lowered ceiling, flexible atmospheric lighting and comfortable padded chairs, this is an ideal room for medium sized meetings or for serving meals or snacks. (The Kitchen is adjacent) The timber floor allows for flexible use. There is a carpeted platform.

A projection screen for presentations is behind the purple curtain

A basic PA system is installed.

A rear Fire exit door leads to Clarendon Place at the front of the building.

Kitchen

Situated adjacent to the Side Hall, the Kitchen is fully fitted, with a 6 ring gas cooker, microwave, dishwasher, heated oven and quick-heat water urns. All equipment has been passed by Council Food Inspectors and conforms to the latest regulations.

Controls for heating the east side of the building are in a cupboard in the kitchen.

A trolley is available to carry food or crockery into the Side Hall.

Crockery, cutlery, cooking pots and pans are all available.

Visitors to the Church are reminded that they have a responsibility to ensure that the Hygiene rules for preparing, cooking and serving food on the premises are fully observed. The Church accepts no responsibility for breaches of these rules.

Ancillary Ground Floor Rooms

The Vestry, Equipment cupboards, Telephone room are all located on the east side of the building

Toilet Facilities

Ladies and Gents toilets are near the entrance Vestibule. Ladies on the ground floor and gents on the upper floor. Disabled toilets are beside the Kitchen area.

Cafe

Located on the west side of the main hall, the newly equipped cafe provides a relaxing environment, with a pleasant ambience to have fellowship over a cup of tea or coffee with friends, or to chill out after a busy day.

FIRST FLOOR

Four recently refurbished rooms on the upper floor are accessible from the front or rear of the Church. Three rooms are interconnecting and simply numbered "One to Three" starting from the front stair.

All rooms are carpeted and have dimming lights if required. An efficient gas fired heating system with individually thermostatically controlled radiators, is installed for comfort. Adequate power points are available. Windows are all double glazed.

First floor Cont

Room One : 8 x 7 mtrs

Room Two: 8 x 7 mtrs

Room Three: 5 x 3 mtrs

Room Four (Forum) 7 x 8 mtrs

Room 4 (Called "The Forum") is set up as a comfortable lounge area and is separate from the other three with independent access from the back stair. It is particularly suitable for quiet or reflective small groups or committee meetings.

A small toilet is adjacent, on the main landing.

OTHER USEFUL INFORMATION

The main entrance to the Church is by a passage under the tenement from Clarendon Place. This has been recently renovated and is an ideal place for people to meet before going into (or leaving) the Main hall - particularly in inclement weather. We have recently acquired a former shop at number 50 as offices and community rooms. Main electrical meters and switchgear are located in the passage.

Caretaker

We can provide a caretaker or other person(s) to supervise access and clearing up after larger events. Please be aware that they are doing this in their own time and voluntarily. We would suggest a donation gift would be appropriate for volunteers from the Church.

Access

Access to the Church will be by arrangement with the Church Secretary, or other appointed person.

Parking: By meter, at minimal cost from Mon - Fri: 8am - 6pm

Visitors can park in the streets surrounding the Church: in Clarendon Place, St George's Road, Glenfarg Street and Clarendon Road. Parking in Maryhill Road is restricted. Normal police parking restrictions should be observed.

There is a car park at the rear of the Church, entered from St George's Rd, beside Woodside Library. This is primarily for local residents, but can be used to offload or load vehicles at the back door of the Church.