

Has there ever been any cause for concern regarding your conduct with children?

Yes  No  If yes, please give details

To your knowledge have you ever had any allegation made against you, which has been reported to, and investigated by, Social Services and/ or the Police?

Yes  No  If yes we will need to discuss this with you.

As this post involves substantial, unsupervised contact with children and young people, all applicants who are offered an appointment will be asked to submit to a criminal records check through the Scottish Criminal Records Office. As the position is exempted under the Rehabilitation of Offenders Act this check will reveal any details of cautions, reprimands or final warnings, as well as formal convictions (All convictions must be disclosed as the provision of the Rehabilitation of Offenders Act 1974 does not apply). This process is subject to a strict code to ensure confidentiality, fair practice and security of any information disclosed. It is stressed that a criminal record will not necessarily be a bar to appointment, only if the nature of any matters revealed could be considered to place children or vulnerable adults at risk.

## 5. WORKER'S AGREEMENT:-

I confirm that, to the best of my knowledge. The information confirmed on this form is true and accurate. I accept and agree to observe the Findlay Church "Good Practice Guide" on protecting young people.

### Data Protection Act 1998

The data collected in this form will only be used for the purpose of Church Administration within the Findlay Church and will not be disclosed to any external sources without your express written consent. Both electronic and paper records will be deleted/shredded when no longer needed.

I agree to ALL of the above statements and agree to the use of my data as stated above.

Sign: \_\_\_\_\_ Date: \_\_\_\_\_



## Application Form for Work with Children and Young People

We ask all those who work with children and young people to complete this form. If there is insufficient room to fully answer any questions, please continue on a separate sheet. The information will be kept confidentially by the Church, unless requested by an appropriate authority.

### 1. PERSONAL:-

Name:

Maiden/ All former Names:

Date of Birth:

Address:

Postcode:

Tel.

(daytime)

(evening)

E-mail:

How long have you lived at the above address? \_\_\_\_\_ Years

If less than 10 years, please give your previous address.

Address:

Postcode:

Please tell us about your Christian experience (i.e. how long you have been a Christian, which Churches have you attended and dates, name of minister/ leader, any activities undertaken).

Please give details of any experience of looking after or working with children and / or young people. Please indicate details of any relevant qualifications or appropriate training either in a paid or voluntary capacity.

Have you ever had an offer to work with children or young people declined?

Yes  No  If yes , please give details on a separate sheet.

Do you suffer, or have you suffered from any illness or disease which may affect your work with children or young people?

Yes  No  If yes , please give details on a separate sheet.

## 2. EMPLOYMENT HISTORY:-

Please tell us about your past and current employers in the table below:-

Employers Name & Address	From	To	Job Title & Description of Duties	Reason for Leaving

## 3. REFERENCES:-

Please give us the names, addresses and telephone numbers and role or relationship of two people (not relatives) who know you well (at least 2 years) and can provide us with a personal reference. [If you have had previous involvement in children's or youth work, at least one reference should be from an individual who can comment directly on that past experience.]

(1) Name..... (2) Name.....

Address ..... Address .....

.....

.....

Postcode ..... Postcode .....

Tel: ..... Tel: .....

Role: ..... Role: .....

## 4. DECLARATION:-

Have you ever been involved in court proceedings concerning a child for whom you have parental responsibility? Yes  No  If yes, please give details and dates: