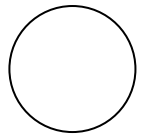


PROPERTY DEFECT / SECURITY INCIDENT REPORT



Occurrence Details:					
Date:		Time:		Name:	

Location:	
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Nature of Fault/ Problem/ Incident:	
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For Office Use Only			
Reported to:		Date:	

Finance Approval:		Contractors Name:			
Job Ref:		Start Date:		Completion Date:	

Outcome/ Notes:	
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Hand in to the Office on completion